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St. Anne's C.E. Primary School

NHS TEST AND TRACE

Dear Parent/Guardian,

As you may be aware the Government has launched its NHS Coronavirus Test and Trace system. The guidance for this can be read here <https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works>

This system involves those with possible Covid-19 symptoms being asked to undertake a test which, if positive, then implements the tracing element. This is completed via a dedicated NHS website and will result in contact tracers contacting everyone that you may have been in contact with in previous days.

As a school, there is always the possibility that we may be contacted by a contact tracer if someone within the setting has been in contact, either directly or indirectly, with someone who has tested positive for the virus. The detail of the scheme is still rather patchy, but it may be that if we are contacted, we will be asked to provide details of others that the person or child may have been in contact with.

In line with our strict data protection policies, we need prior consent in order to share any personally identifiable information. Therefore, we are asking you, by way of this letter and the slip below, to provide us with your explicit permission to share your name, telephone number and email address if we are contacted by a contact tracer. In line with our sharing of information policy we will check the identity of anyone asking for this information following the procedures already in place. Please note that this Test and Trace system is not mandatory and therefore we are under no legal obligation to provide your information if you do not wish us to do so. Details of how the NHS will use your data can be found in the link above. You have the right to withdraw this consent at any time, and you should contact school if you wish to do so.

Even with the Test and Trace system in place we will obviously inform you ourselves if someone within school tests positive and will take the appropriate actions as detailed in our risk assessments.

Please complete the form below with your preference and permission for supplying your information, if it is required, and if you have any questions please don't hesitate to contact school.

Yours Sincerely,

Mrs. L. Sixsmith

NHS TEST AND TRACE

Pupil Name(s).....

Your name.....

Please tick the boxes which apply below:

<p>I give permission for my name to be given to an NHS contact tracer if required.</p>	
<p>I give permission for my telephone number to be given to an NHS contact tracer if required.</p> <p>Tel:</p>	
<p>I give permission for my email address to be given to an NHS contact tracer if required.</p> <p>Email</p>	
<p>I do not give permission for my personal details to be given to an NHS contact tracer.</p>	

Signature